#### Meeting held: 9:00 am – 12:00 pm--Meeting Recording available to supplement notes

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**Or call in (audio only)**

+1 509-505-0479,,125273037# United States, Spokane

Phone Conference ID: 125 273 037#

####

#### Attendees:

|  |  |  |  |
| --- | --- | --- | --- |
| **CNGC** | **CNGC – Continued** | **NEEA** | **WA Dept of Comm** |
| Kathy Wold | Stephanie Reed | Peter Christeleit | Liz Reichert |
| Mike Parvinen | Sheila McElhinney |  | Laura Viik |
| Kary Burin | Min Park | **WUTC** |  |
| Caleb Reimer | David Pettit | Byron Harmon | **Guests** |
| Noemi Ortiz | Lori Blattner | Quinn Weber | Gil (Hugh) Peach |
| Brian Robertson | Joseph Lennan | **Public Council** | Zephaniah Davis (ADM) |
| Jacinda Ashby | **TRC** | Corey Dahl | Adam Thomas (ADM) |
| Jodie Albert | Brian Farnsworth | Stefan de Villiers |  |

*The meeting was recorded to capture all discussions and is distributed to CNGC/CAG members via the Company’s website at:* [Cascade Natural Gas Conservation Advisory Group Meetings - Cascade Natural Gas Corporation (cngc.com)](https://www.cngc.com/energy-efficiency/cascade-natural-gas-conservation-advisory-group-meetings/)

*\*\* Time stamp for each agenda item is located beside the topic header below in this format HH:MM*

***The Agenda is embedded below:***

******

### Safety Moment - *led by Caleb Reimer – 00:00:31*

* Eye Health & Safety.

### Roll Call & Review Q1 action items - *led by Caleb Reimer – 00:02*

**Action Items: None**

**Decisions Made: None**

**Noted Discussion:**

* Completed roll call.

### Quarterly Portfolio update - *led by Brian Farnsworth &* *David Pettit*

### Commercial Highlights through Q1 2024 *– led by Brian Farnsworth - 00:09*

**Action Items:**  **None**

**Decisions Made: None**

**Noted Discussion:**

* + Strong number of custom projects.
	+ New incentive levels communicated to our Trade Allys by an e-blast.
	+ Currently thirteen (13%) percent to goal.
	+ Pipeline for the year is strong with many standard and custom projects already identified.

### Residential Program Highlights and Activity through Q1 2024 - *led by David Pettit* *– 00:13*

**Action Items:**  **None**

**Decisions Made: None**

**Noted Discussion:**

* + Q1 performance significantly higher than same period last year.
	+ Processing pace for Q1 2024 is 125% of 2023 processing pace.
	+ Ceiling/Attic Insulation, Air Sealing, and Gas Furnace are the top 3 measures in Q1 2024.
	+ As of the end of Q1 2024, we have achieved 16% of our biennium savings goal.

### EM&V Update – *led by Adam Thomas (ADM) – 00:16*

**Action Items:*****ADM to look further into any equity analysis or learnings in the Residential Impact EM&V. ADM will respond to Quinn and CNGC with any thoughts or findings.***

**Decisions Made: None**

**Noted Discussion:**

* Currently conducting two separate studies.
* EM&V split into **impact** and **process** evaluation.
* Program evaluation includes Commercial, Residential, and Industrial.
* Can review commercial program impact EM&V results document filed under UG-210838 on the WUTC website.
* Key finding results with recommendations, tables, and charts were provided.
* Quinn Weber with WUTC asked is any breakdown of an equity analysis achieved?
	+ Adam did respond and will provide further findings
* Comparatively Fewer low-income customers since program is smaller; reached about 20% of program participants.
* Five CAP agency interviews completed to date, four WA based and one OR based.

### Point of Sale Program Updates – *led by Stephanie Reed – 00:50*

**Action Items:**  **None**

**Decisions Made: None**

**Noted Discussion:**

* Currently have 24 Point-of-Sale Allys.
* Point-of-Sale made up roughly 50% of therms in 2023.
* Insulation and Prescriptive Air Sealing are most prevalent.
* Seeking more HVAC contractors and contractors in underrepresented areas in 2024.

### Low-Income Program Updates *– led by* **Sheila McElhinney & Noemi Ortiz** *– 00:53*

**Action Items: None**

**Decisions Made: None**

**Noted Discussion:**

* Sheila provided update on participation through Q1Y2 – participation rate is good.
* Per Sheila, want agencies to take action and commit to a reasonable number of homes per year.
* Noemi informed that the Multi-Family RFP went out April 8th.
* Project costs are coming in very high for WA and OR.
* Targeted outreach started for housing authorities and Section 8 landlords.
* Presented outreach video ad for Section 8 landlords.

### ERA Software Migration *-* **led by Caleb Reimer** *- 01:08*

**Action Items: None**

**Decisions Made: None**

**Noted Discussion:**

* Target date for ERA migration is year-end 2024.
* IGC has used ERA since April 2023.
	+ Improved processing efficiency, software updates, data tracking and operational costs

### 2025 Conservation Potential Assessment (CPA) – *led* **by Caleb Reimer** *- 01:10*

**Action Items:**  **None**

**Decisions Made: None**

**Noted Discussion:**

* + The 2025 CPA will be started this year.
		- Most recent BCP Conditions Document (UG-230937) on the WUTC website
	+ CAG will receive a draft by 5/1/2025; filed in a new docket by 6/1/2025.
	+ AEG was selected to complete the previous CPA; CNGC intends to partner with AEG for the 2025 CPA.

### NEEA Cycle 7 Funding – *led* **by Caleb Reimer** - *01:13*

**Action Items:**  **None**

**Decisions Made: None**

**Noted Discussion:**

* + NEEA (Northwest Energy Efficiency Alliance) is an alliance of 140+ utilities and organizations.
	+ A draft 2025-2029 funding commitment has been received.
	+ CNGC is planning to participate with NEEA but is not explicitly required in the 2024-25 biennium per BCP Conditions Document (UG-230937).

### 2022-23 Biennial Report Updates – *led by Caleb Reimer – 01:16*

**Action Items:**  **None**

**Decisions Made: None**

**Noted Discussion:**

* Things are going well.
* CNGC will deliver a biennial program report (BCP Conditions Docket UG-210838, Section 5c on the WUTC website).
* Draft will be delivered to the CAG by 5/15/2024; feedback requested by 5/31/2024.
* Final draft filed by 6/15/2024.

### Wrap-up - Meeting Schedule & Invitation *-* **led by Caleb Reimer** *- 01:18*

**Action Items:**  **None**

**Decisions Made: None**

**Noted Discussion:**

* 2024 Meeting Cadence:
* 2024 Quarterly meeting invitations have been dispersed.
* Next meeting will be on July 17, 2024.