

## AUTOMATIC PAYMENT AND BUDGET PAYMENT ENROLLMENT:

For quick and easy processing, Sign up electronically by logging in to your account online at [www.cngc.com](http://www.cngc.com) and completing the online form. Or if you prefer, complete the authorization form below and check the appropriate box.

## AUTHORIZATION FORM:

Please sign me up for (check one):

Automatic Payment    Budget Payment    Both

**Customer information – please print in black:**

Account Number (11 digits): \_\_\_\_\_

Name(s) Shown on Bill: \_\_\_\_\_

Service Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Also complete this section if signing up for Automatic Payment**

Name of Financial Institution (*Drawn From Checking Account Only*):



**Don't forget to include a voided check and sign the form!**

I authorize Cascade Natural Gas Corporation to instruct my financial institution to make my Cascade Natural Gas payments from the account number on my voided check. I understand this program is voluntary and if at any time I decide to discontinue my participation in this payment service, I will provide Cascade Natural Gas a 30-day written notice.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

(Please use a separate Automatic Payment authorization form for each account.)

**Enclose VOIDED check** issued by U.S. financial institution (no deposit slips).

**Mail to: Cascade Natural Gas Corporation**

Attn: Customer Support  
P.O. Box 7608  
Boise, ID 83707-1608

**Fax to: 888-649-9912** (completed form and voided check)

**Scan and email to:** [customerservice@cngc.com](mailto:customerservice@cngc.com)



*In the Community to Serve®*

04/2020

# Simplify your life by simplifying your payments

## AUTOMATIC PAYMENT & BUDGET PAYMENT PLANS



## Spend time on what matters most to you.



*In the Community to Serve®*

## HOW BUDGET PAYMENT WORKS

Budget Payment takes the guesswork out of budgeting and levels out your monthly energy expenses so you don't have to be concerned about extremes in the weather impacting your bill. You pay an even monthly amount through the year, as opposed to paying larger bills in the winter when you use more natural gas.

- Available to all residential customers who meet the program criteria. You may join anytime during the year.
- To request enrollment, log in to your account online at [www.cngc.com](http://www.cngc.com). You can also email us at [customerservice@cngc.com](mailto:customerservice@cngc.com) or call our customer service number listed below.
- Your Budget Payment amount will be reviewed and adjusted periodically. It may be adjusted due to weather, price fluctuations, or consumption changes.
- If at the end of the program year, you have a debit balance, it will be included in the following year's payment amount.
- Budget payments must be made each month. Missing payments may result in removal from the Budget Payment Plan, at which time the full balance will become due.

## ELECTRONIC ENROLLMENT

**eBill and Automatic Payment:** If you receive your bill electronically, you can enjoy the convenience of having your bills paid automatically. Your ebill will show your Automatic Payment amount and the date it will be withdrawn from your financial institution. To receive, view, and pay your bill online, visit us at [www.cngc.com](http://www.cngc.com).

## HOW AUTOMATIC PAYMENT WORKS

With Automatic Payment, your preauthorized payment will be withdrawn from your financial institution on your bill's due date.

There is no charge for this service. You will save time and money on postage, plus no more checks to write!

Enroll online to take advantage of this convenient payment option. You will receive a notice on your next bill that Automatic Payment is active and the date your payment will be withdrawn from your financial institution. Please continue to make payments as normal until Automatic Payment is in effect.

**Sign up today – enroll electronically or fill out the form on the back page and include a voided check.**

**BUDGET PAYMENT  
+ AUTOMATIC PAYMENT  
= WORRY-FREE CONVENIENCE**

**When you sign up for both Automatic Payment and Budget Payment, your Budget Payment amount will also be your monthly Automatic Payment amount. This makes budgeting easy by allowing you to make equal, monthly payments automatically.**



**CUSTOMER SERVICE**

**888-522-1130**

7 a.m. to 7 p.m., Monday-Friday

Email: [customerservice@cngc.com](mailto:customerservice@cngc.com)

[www.cngc.com](http://www.cngc.com)

