#### Meeting held: 9:00 am – 12:00 pm Meeting Recording available to supplement notes

Microsoft Teams meeting

**Join on your computer or mobile app**

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**Or call in (audio only)**

[+1 509-505-0479 351814161#](tel:+15095050479,,351814161# )   United States, Spokane

Phone Conference ID: **351 814 161**#

#### Attendees:

|  |  |  |  |
| --- | --- | --- | --- |
| **CNGC** | **CNGC – Continued** | **TRC** | **WUTC** |
| Monica Cowlishaw | Sheila McElhinney | Bradey Day | Andrew Rector |
| Mike Parvinen | Brian Robertson |  |  |
| Kary Burin | Ashton Davis | **NWEC** | **Guests** |
| Robin White | Devin McGreal | Amy Wheeless | **H. Gil Peach & Assoc.** |
| Phillip Hensyel | Alyn Spector | **Energy Project** | Gil Peach |
| Kris Forck | Mark Chiles | Shawn Collins | **Forefront Economics Inc** |
| Jon Storvick | Jocelyne Moore | **Public Council** | Mark Thompson |
| Taylor Mead |  | Corey Dahl |  |

*The meeting will be recorded to capture all discussions and will be distributed to CNGC/CAG members*

***All Graphs and Charts are available in the Agenda (Embedded Below):***

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*\*\*Chuck Murray has retired, and Glen Blackmon is the new Commerce Representative*

#### Review of 2020 Q4 Meeting Minutes:

No Discussions, Decisions or Action Items

#### CPA Update – Led by Monica Cowlishaw & Phillip Hensyel:

**Action Items:**

* CAG Members interested in a copy of LoadMAP should reach out to Monica and Phillip

**Decisions Made:** None

**Noted Discussion:**

* Andrew noted appreciation of CNG submitting a Phase 1 filing
* CPA Meeting for Phase 2 filing with AEG 1.20.21

#### Benchmarking Prep for HB-1257 Compliance:

**Action Items:**

* Monica to follow up with Becky Walker from NEEA for assistance on understanding whether the CBSA will assist Cascade with identifying customers who fall under the Clean Buildings Act requirements

**Decisions Made:** None

**Resolutions:** Per Becky Walker:

* *CBSA, being a regional project, isn’t stratified at the utility level so wouldn’t be appropriate for estimating utility customer counts. Generally, the sample size for a single utility is going to be too small to infer much. Even for utilities with a larger number of buildings in the sample, it wouldn’t necessarily representative as it isn’t stratified for that utility.*
* *If one knows the buildings in a service territory, CBSA can be very useful for inferring additional information about those buildings, but again, just looking at the buildings in a service territory is not appropriate.*
* *With a building list or a service territory boundary shapefile, we may be able to use other sources such as CoStar or the Virtual Catalog to figure out what Cascade is looking for, but I don’t know for sure that either would work.*

**Noted Discussions:**

* Amy Wheeless noted she was following all outreach from Commerce and WSU regarding HB-1257
* Kris Forck is leading Portfolio Manager integration

#### Tariff Filing Updates:

**Action Items:** None

**Decisions Made:** None

**Noted Discussion:**

* Updated Tariff Filing due to an error for the tankless hot water heat measures (0.93 vs 0.91 UEF)
* Governor Inslee repealed the July 1st, 2021 date for the Washington Energy Code to be implemented back to February 1st, 2021
* Clarification on smart thermostats for new homes vs programmable thermostats – Programmable Thermostats will no longer be incentivized on New Homes per code

#### Goal Setting for 2021 & Biennial Plan:

**Action Items:**

* Phillip Hensyel to follow up with Andrew Rector on alternative updates to inputs relating to economic impacts
* If anyone else is interested in the discussion email Phillip Hensyel

**Decisions Made:** None

**Noted Discussion:**

* Andrew noted a couple of thoughts and if having a separate conversation around brainstorming would be appropriate and whether a comparison of measures which fell short or excelled during COVID in the in 2020 would be useful
  + Philip indicated a 2020 drilldown is good idea
* Andrew also asked how the Company creates a ramp rate and how are they applied to measures and what specific data inputs go into ramp rates
  + Phillip stated, based on current trajectory of programs derived from 2020 trends, focus can be on top ten measures and their performance vs LoadMAP predictions.  These data points can be taken to AEG and used to adjust the LoadMAP model through ramp rates.  This information can also be used to sharpen our efforts in meeting customer needs through marketing materials
* Andrew Rector asked if economic data was included in this particular methodology
  + Phillip Hensyel noted he was not speaking for AEG; however, AEG has identified a variety of drivers that influence future energy use.  CNG is working with TRC to create incentives for businesses during the pandemic, especially targeting < 50,000 SqFt. buildings, CNG can bring in AEG to help solidify ideas to incorporate into LoadMAP
* Phillip Hensyel asked what data points the CAG wants to see incorporated into LoadMAP that are not currently considered given the COVID-19 pandemic
* Andrew Rector stated he would like more time to think through before providing recommendations

#### Q4 Update – Led by Monica Cowlishaw & Bradey Day:

#### Commercial Highlights

**Action Items:**

* Monica and Bradey to discuss Andrew Rector’s request for the C/I program projects to be quantified by zone, by project and compared year over year to mark where uptake fell off for inclusion in the Annual Report

**Decisions Made:**

* To include a COVID-19 related section for the C/I program in the Annual Report, i.e. above-mentioned document

**Resolutions:**

* Bradey Day has the information available on measure type comparisons from 2017 to present and will provide analysis in the annual report as requested (based on COVID-19 impacts)
  + Bradey Day is asking the CAG members if there are any additional ideas or thoughts based on the plans TRC has laid out for the program Re-COV-ery and welcomes thoughts from the CAG

**Noted Discussion:**

* Andrew Rector’s requested C/I program projects to be quantified by zone, by project and compared year over year to mark where uptake fell off and include the document in the annual report
* Large Industrial Oxidizer project 80% complete – scheduled to complete in Q1 and achieve ~510,000 therms in savings
* Success story for a Richland Bakery which utilized the C/I program to help keep their business running during the pandemic

#### Residential Program Highlights and Activity through December 2020

**Action Items:** None

**Decisions Made:** None

**Noted Discussion:**

* Andrew Rector inquired if the builder that submitted a large number of projects applications in Q4 was for homes built in 2020 or 2019
  + Monica Cowlishaw stated due to COVID-19 considerations and builders being shut down from March to July the Company allowed paperwork submissions from builders for homes constructed in 2019 to program high efficiency standards that had not yet had paperwork processed
* Corey Dahl asked what the differentiation was between incoming and total calls was
  + Monica Cowlishaw noted the total calls is incoming and outgoing calls, i.e. calls being returned and follow up calls, missing information, etc.
* Andrew Rector wanted to know what the main takeaway would be from the call data graphs
  + Taylor Mead stated the graphs are showing the ebbs and flows of the year and how the calls peaked in summer and how COVID may have affected the year’s call volume vs 2019’s trends

#### C/I Adaptive Management Plans for 2021:

**Action Items:** None

**Decisions Made:** None

**Noted Discussion:**

* Bradey Day mentioned having discussions around offering a special or bonus if a C/I customer installs 3 measures at one time, along with a few other options as in Financing, food service drawings and Commercial Point of Sale all included under a Re-COV-ery plan structure for the C/I program.
  + Andrew Rector inquired as to how many customers install 3 measures at the same time
  + Bradey Day noted it’s relatively small and restaurants will be one of the focuses as the restaurant business was hit hard by COVID-19
  + Andrew Rector inquired about the On-Bill Financing option and if CNG had the same billing system as MDU; and would that mean the whole company would need to change to adopt that option
  + Monica Cowlishaw stated CNG uses the same Oracle program as MDU and has had previous conversation about On-Bill financing, which would be cumbersome and involved to implement. The program can handle the option however may not be a viable at this time
* Andrew Rector asked if there was any renewed push for partnerships from other utilities for dual fuel offerings
  + Monica Cowlishaw noted the company is leveraging HB-1257 to have conversations with other utilities, not pushing rebates specifically but having the conversation as to how the companies can work together to better serve their customers
  + Bradey Day mentioned TRC had been having joint walk-throughs with electric utilities before COVID-19 and once they can participate in actual walk throughs again TRC is hoping to be able to continue to do so
  + Bradey Day inquired to the CAG if there were any additional ideas or thoughts based on the plans TRC has laid out for the Re-COV-ery program plan

#### Residential Point of Sale Update: (Embedded Below):

#### 

**Action Items:** None

**Decisions Made:** None

**Noted Discussion:** None

#### Cascade’s Internal eM&V Plan and Timeline for 2021

**Action Items:** None

**Decisions Made:** None

**Noted Discussion:** None

#### Brainstorm Opportunities to Work with Commerce – Introduced by Alyn Spector

**Action Items:** None

**Decisions Made:**

* This item will be moved to future CAG Meetings in hopes of having members available during the meeting to weigh in on any opportunities to work together

**Noted Discussion:**  None

#### Low Income Weatherization – Led by Alyn Spector & Sheila McElhinney

**Action Items:**

* Alyn, Sheila and Shawn to follow up regarding the discussion on contractors submitting lodging on an invoice and the best approach to paying the invoice

**Decisions Made:**

* Allocate some of 2020 Marketing Funds for the LiWX program to COVID-19 training

**Noted Discussion:**

* Alyn Spector asked the CAG Members if there was a threshold when a project goes over the normal where the CAG would like more information regarding the project (Letter or formal review from CAG)
  + Andrew Rector stated there was not a specific threshold in mind, however, appreciates CNG doing due diligence on the current project
* offline conversation regarding the contractor travel pay in a line item

#### 2021 Quarterly Meeting Schedule

**Action Items:** None

**Decisions Made:**

* July CAG will likely be held via Teams or at an alternative location than the WUTC Building in Lacey

**Noted Discussion:** None

#### Wrap Up – Other Items

**Action Items:** None

**Decisions Made:** None

**Noted Discussion:** None